



www.donnasturgis.com
Phone: 801.388.5881

Retainer Form / Package Request

Payment is Due 24 hrs Prior to Session.

Date:

First and Last Name(s):

Minor(s) First Name & Age(s):

Address (Shipping):

City/State:

Zip:

Email:

Phone: ()

***Please Print Legibly.**

Amount:

Sitting Fee/Session Type:	\$
Package(s): High Resolution CD with printing rights. Prices vary depending on package purchased.	YES NO
Sub-Total:	\$
Promotion/Discount:	\$
Additional(s): Person \$10 / Hour \$50	\$
Shipping & Handling/Delivery: (CD Only, Prints separate depending on package purchased.) FedEx \$15 Hand Delivery (Las Vegas, NV Only) \$10	\$
Sales Tax (7%) in Nevada	\$
Credit Card Service Charge (2.75%)	\$
Total:	\$

Donna Sturgis Photography has copyright ownership to the photographs being taken. The underlying photographs are covered by copyright and permission to use it must be obtained. In order to use a photograph for any purpose, you must obtain clearance from the photographer. **PLEASE CHECK ONE**

- I hereby give consent to **Donna Sturgis Photography** to use the photographs that are taken today for its portfolio and commercial purposes. By checking this option and signing below, I grant these personal rights to the photographer.
- I DO NOT wish to have my photos used for portfolio and commercial purposes. By checking this option, I agree to pay an **additional \$50** to keep photos private and depriving **Donna Sturgis Photography** from sharing her artwork. Please keep in mind, photographer works hard to obtain a beautiful image to share her talent with others. No personal information will be shared, just the image.

Signature:

Date:

If minor(s), relationship to minor(s):

Donna Sturgis Photography Use Only

Location(s) :	
Person(s) / Age(s) :	
Time Start/Finish:	Promotion/Event:
Total Edited Poses:	Paid/Date Picked Up Photos:



To be able to capture precious moments is just amazing! We all know time doesn't stand still whether we want it to or not. I want to be able to give friends and family the gift of memory. A way for us to freeze time at that particular moment and cherish it, a keepsake!

I love working with people and try my best in hopes that you'll enjoy your session and the outcome of your experience!

Prior to your scheduled session, I generally spend time preparing for your shoot by gathering props if requested, creating a pose list tailored to your shoot, checking the weather and lighting, etc. I can take your special memories, whether it be your engagement, wedding, self-portraits, or your precious children and photograph them in such a way that you will treasure the captured moments.

Please note that you're paying me for my time and my artistic talent. Please also understand that if someone doesn't want to cooperate, we can only try so hard. Know that I do try my best. You are not obligated to buy prints if you don't like them. However, there will be no refund of the session fee if pictures do not turn out to your liking. A session still took place and I always try my best to get great photos for you. I appreciate your understanding! By paying your retainer fee for session, you are agreeing to the terms stated above.

Thank you and I look forward to taking your photos!

A small, handwritten signature in black ink, appearing to be 'Donna S.', written in a cursive style.

Donna S.

Donna Sturgis is a professional portrait photographer specializing in family, infants and children. Currently based out of Northern Nevada and exclusively serving on-location sessions in surrounding areas. Please contact Donna S. to discuss details of sessions and acceptable locations.

Donna reserves the right to refuse service to anyone who copies her work without permission. Professional portraits are not required to have a stamp or copyright notation to indicate copyright.

Thank you for your cooperation and consideration in respecting Donna Sturgis Photography.